

# Workshop Invitation

## Getting Ready to File Your VAT Return Online

Thursday 4 March 2010



For the majority of businesses filing VAT online will become compulsory from 31<sup>st</sup> March 2010. This means that you are possibly only two VAT returns away from having to complete the information online rather than manually filling out the VAT100 form and putting it in the post.

In conjunction with Sage we are hosting this workshop to explain the changes happening and show you in a live demonstration how easy it is to make the switch from manual to online filing using Sage software

### **Topics covered:**

The seminar will include practical advice on:

- What are the changes happening with the VAT scheme and when are they coming into force
- What will those changes mean for my business
- How to register with HMRC for online filing
- How to run a VAT return in Sage and file it online
- Reviewing previously submitted VAT returns

To reserve your place on this complimentary workshop please email

[saskiad@hardcastle-burton.co.uk](mailto:saskiad@hardcastle-burton.co.uk)

or telephone 01763 247371

**Please book early to avoid disappointment**

sage

Accredited  
Accountant Partner



Hardcastle Burton LLP are fully accredited Sage Accountant Partners which means we have strategically aligned ourselves with Sage in order to enhance our service to our clients. The idea here is that we offer expert business advice to our clients regarding their software to enable them to obtain maximum benefit from the investment.

Sage is the world's leading supplier of business analysis and accounting software which adds value to the service we offer you. We can work with you to produce a cost effective package for all of your software needs by passing on our exclusive software discounts.

If you have any software requirements including new purchases, upgrades, support or training then please contact us so we can find the right solution for you at the right price.